

## **Staff Dress Code**

A work dress code is a set of standards to help provide you with guidance about what is appropriate to wear to work. Our young students, their parents, and the greater community all need to trust us to be mature, professional, capable, and competent. Like it or not, our outer appearance is their first indicator of these inner characteristics.

While it is, I'd say, true that "clothes don't make the person", how you dress not only reflects your attitude(s) about yourself and project the image you want others to have of you, it can also affect how you feel.

**Shoes.** Teachers stand a lot, please make sure your shoes have good support. Open toes, sandals, clogs, boots, crocs and tennis shoes have their place, just not on staff feet during a school day.

**Pants:** Tailored pants navy blue; no jeans, jeans style or cargo style . Docker style is fine.

**Shirts:** Solid white, short or long sleeves; collar. All shirts must fit at the shoulders. Solid white only and clean, clean, clean. Shirts **MUST** be tucked in. Any tie will be acceptable, bow tie or neck tie in any pattern

**Sweaters/sweatshirts:** Solid primary red vests, cardigans or pullovers. Our school red may be difficult to match. Please see samples in the office if you have a question.

**Jewelry:** Watches, rings, post earrings.

**Outerwear:** Any coat, sweater or sweatshirt may be worn for warmth outdoors but may not be worn in the classroom. **NO** Hoods or overcoats in the classroom

**Skirts/skorts/shorts/kilts:** Solid navy blue - must be appropriate length at or below the knee

**Shirts:** Solid white; short or long sleeves; collar - no T-shirt style. If the bra shows through the white blouse or shirt, you are expect to wear a camisole or tank top underneath. All shirts must fit at the shoulders and Shirts must be tucked in.

**Sweaters:** Solid primary red vests, cardigans or pullovers. Red must assure color and style consistency.

**Shoes and Socks:** Shoes must offer firm support and resist slipping . Black, white or navy only. Shoes must be secure on the feet and have a closed toe. Combat boots, hiking shoes,

or high-heeled shoes over three inches are not allowed. Athletic shoes (tennis shoes) **MUST** have both a closed toe and a closed heel and may be worn on special activity days in white, or navy. Solid white, or navy blue socks, tights or stockings must be worn with all shoes. Sock must be visible above the shoe.

**Jewelry:** Only watches, rings; and studs for pierced ears. No drop earrings.

**Outerwear:** Any coat, sweater or sweatshirt may be worn for warmth outdoors but may not be worn indoors. **NO HOODS** in the classroom.

## General Uniform Information

1. **Hair** is to be clean, neatly groomed and not interfere with eyesight. Extreme fads in cuts, styles, or designs are not acceptable. Two toned bleached hair and hair of an unnatural hair color is not allowed
2. **Make-Up:** Light make-up is acceptable. Glitter (of any kind) or heavily applied make-up is not acceptable (eyeliner, mascara, lipstick, etc.).
3. **Jewelry:** Piercings are acceptable only if located in the ear lobes. Other body piercings may not be visible. Necklaces and bracelets must not be distracting.
4. No hats, caps, visors, bandanas or sunglasses are to be worn in the building.

\*Please note –Any shirt worn under the uniform shirt must be solid white without printing of any kind. In addition, the uniform shirt must be completely covering the undershirt (the top two buttons on the uniform shirt may be opened to expose the undershirt, but the undershirt may not be hanging out of either the sleeves nor the bottom of the uniform shirt.)

## Special Dress Days

Special Dress days must be approved by the Principal and do not apply to staff members.

## Formal Dress – Graduation

In keeping with appropriate dress and respect for certain events and occasions, Cascade Heights Middle School's Graduation is a formal dress day. Students and Staff are expected to adjust to the special dress code guidelines:

- Dressy skirt and a blouse, dress shirt and/or sweater, dress shoes
  - Dress and dress shoes
- If you wear a dress or shirt without sleeves to graduation, please bring a sweater or covering of some sort to wear.

The following guidelines are used to determine appropriate dress:

- Clothing should be neat, tasteful and hemmed. Skirts, dresses, or slits can be no more than two inches above the knee. Dresses must have sleeves and modest necklines. Stomachs and backs must be covered.

- All shirts and blouses must have sleeves and a modest neckline. No sheer, midriff, tight, or clingy tops. No stomach or back skin can show when both arms are raised above shoulder height. Sleeves should extend at least three inches down the arm beyond the edge of the shoulder.
- Men's Attire
  - Dress slacks, dress shirt and/or sweater, dress shoes
  - Ties and/or blazers are required.

## **Free Dress**

Occasionally, students may be given a free dress code. Students are to dress and groom themselves at all school sponsored activities in a manner that is modest, clean and appropriate to a school academic environment. While parents and students have the primary responsibility for personal appearance, the school administration is responsible for interpreting dress code regulations.

Students in violation of the dress code will be sent to the school office. Parents will be notified and asked to provide appropriate garments.

Should you have any questions regarding the uniform, please feel free to contact me at (503) 701-0009. –Holly Denman, Principal, Cascade Academy Public Charter School.